



**User Manual**  
**For**  
**E-Auction Portal**



**Austere System Private Limited**  
**(ASPL)**

**Document Version 1.0**

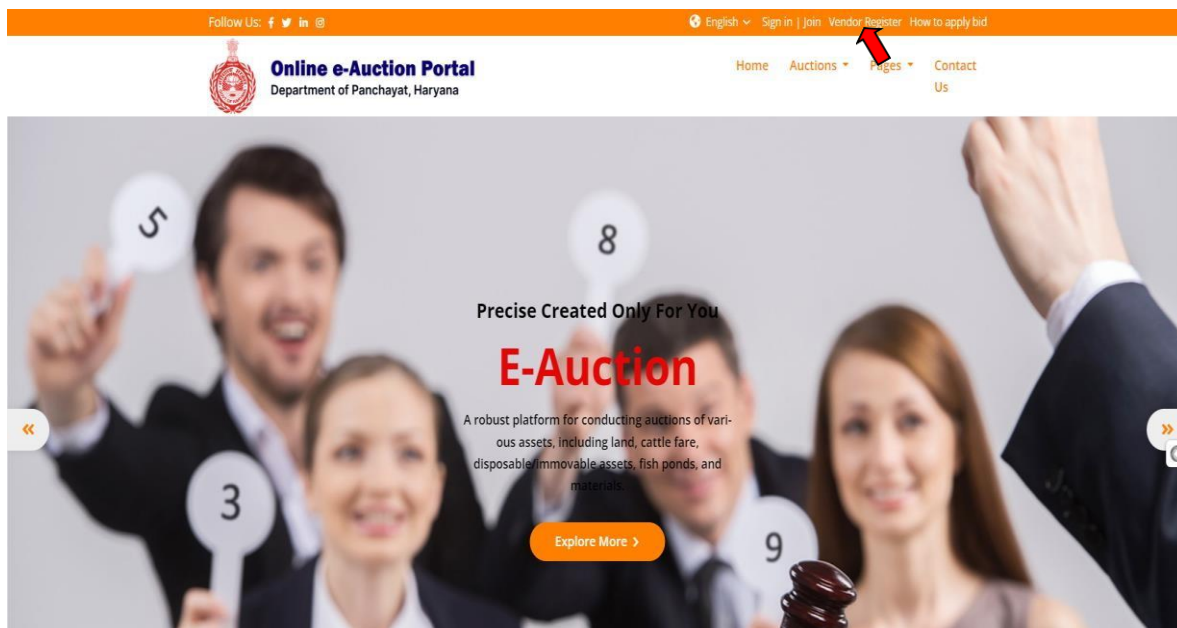


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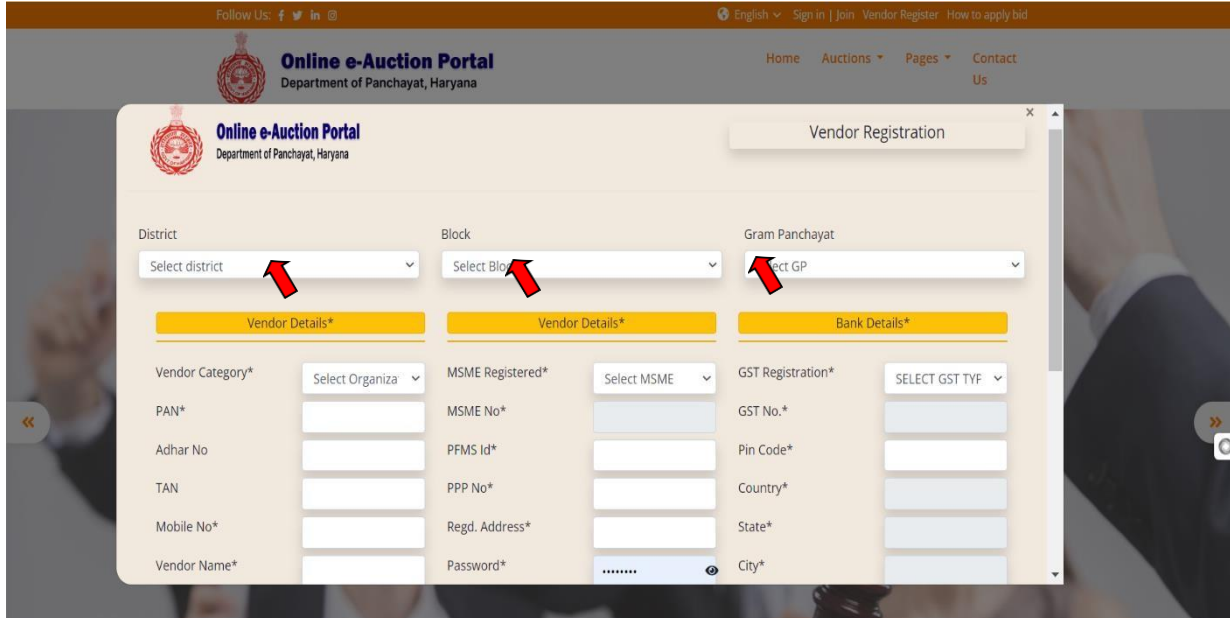
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## 1. Vendor Registration:

- Firstly, the vendor will be able to register for bidding by clicking on the "Vendor Register" button available in the header navigation bar of the screen.
- After clicking on the "Vendor Register" button, they will need to submit their registration details, which will be displayed on the screen after filling them out.



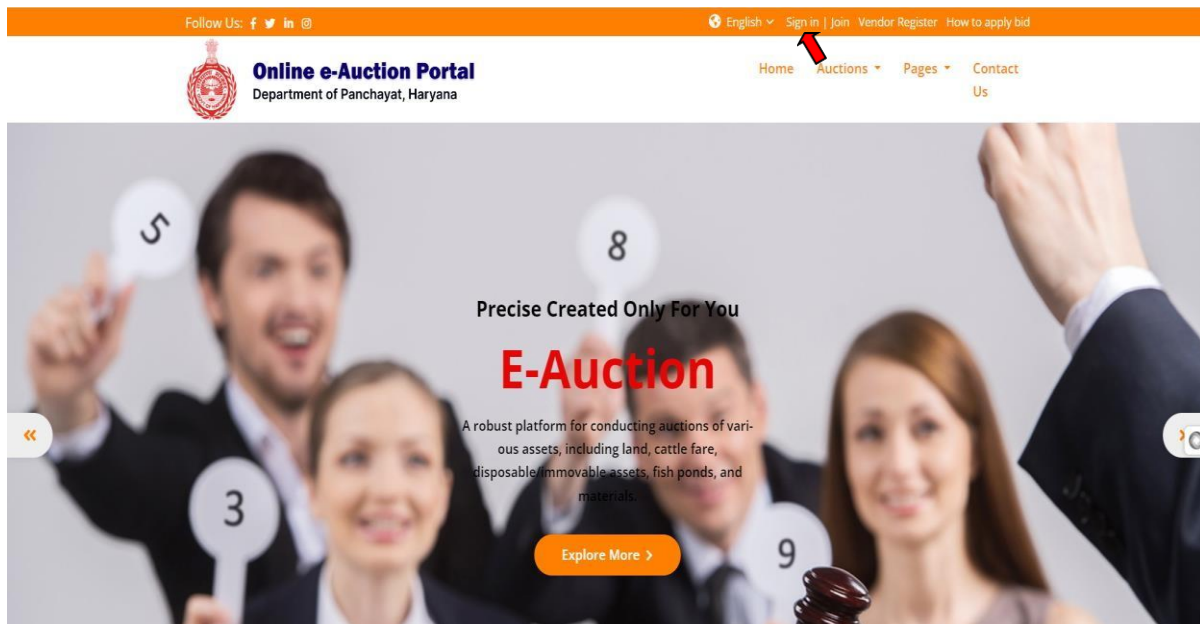
- Vendor will be able to register for bidding after selecting and filling out the following details manually, as shown on the screen below:
  - The vendor will first select the district, block, and Gram Panchayat from the dropdown menus available on the screen.
- After selecting the district, block, and Gram Panchayat, they will fill out their personal information and bank details, including:
  - PAN Number, TAN Number, Mobile Number, Name, Email ID, PIN Code, GST Number



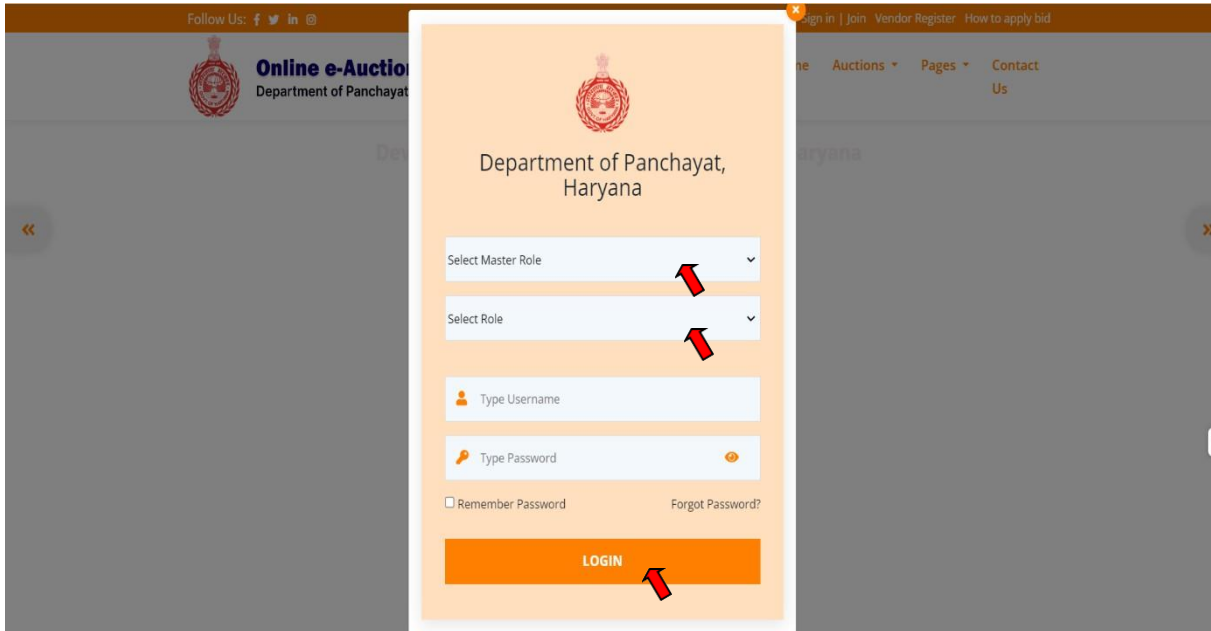
- After filling out all their details as shown on the screen above, the vendor will then choose a file in PDF and PNG/JPG format containing the filled-in details to submit.
- Next, they will fill in the IFSC Code and Bank account number. Once those details are filled in, the Bank name and branch name will be automatically fetched and displayed in the Bank details table.
- After completing all the details, the vendor will be able to click on the "Submit" button to submit all their details to the Gram Sachiv (Maker).

## 2. Sign In:

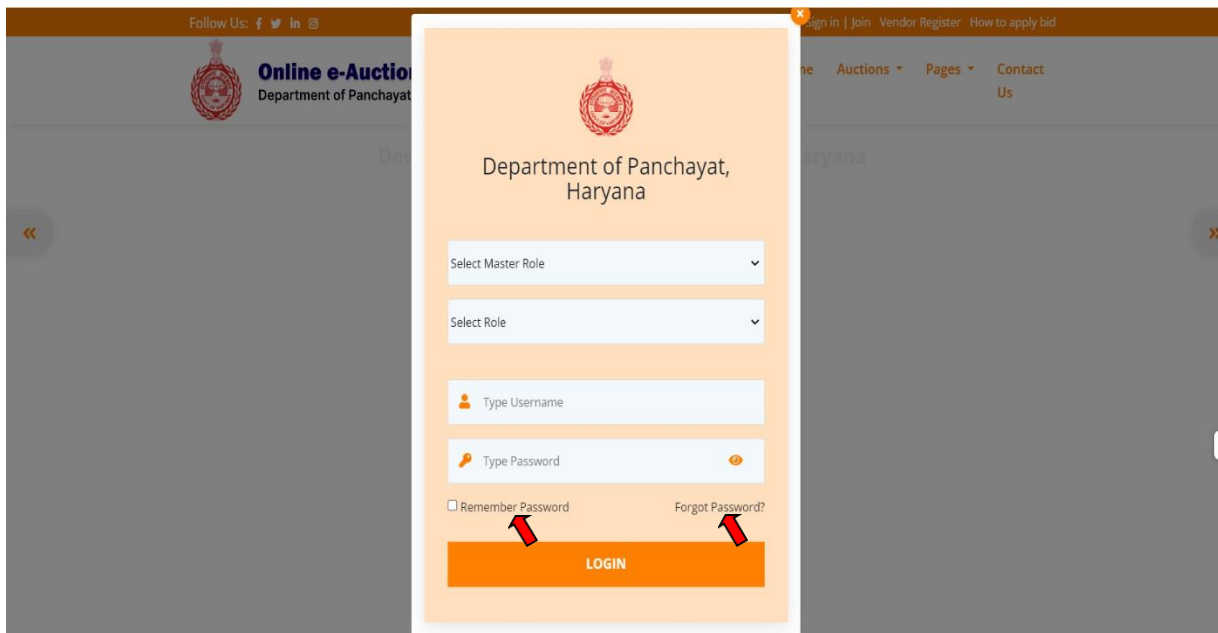
- User will be able to click on “Sign In” Button available in the header navigation bar of the screen, If clicked on Sign in Button then user will be automatically redirected to the login screen.



- User needs to login on to the portal to explore all functionality. To complete the login process, the user will be able to enter the required information in the login form.
  - Select Master Role and Select Role from dropdown.
  - Email Id: Enter your username and password for that particular selected role.
- The credential entered by the user should be validated by the system. If the entered credential is invalid system should provide the message “Entered username or password is not correct” and if it is correct the user should be redirected to the home (Landing) screen.

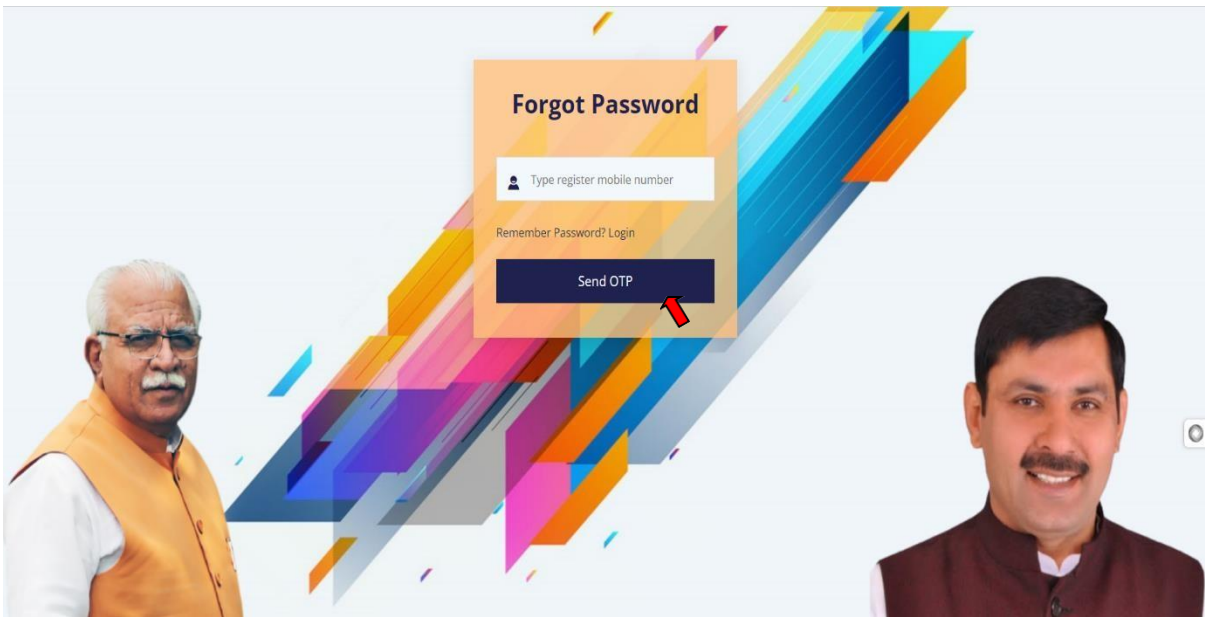


- When user checks the Remember password checkbox, the web app typically stores the login credentials locally on the user's device. This could be in the form of cookies (for web applications).



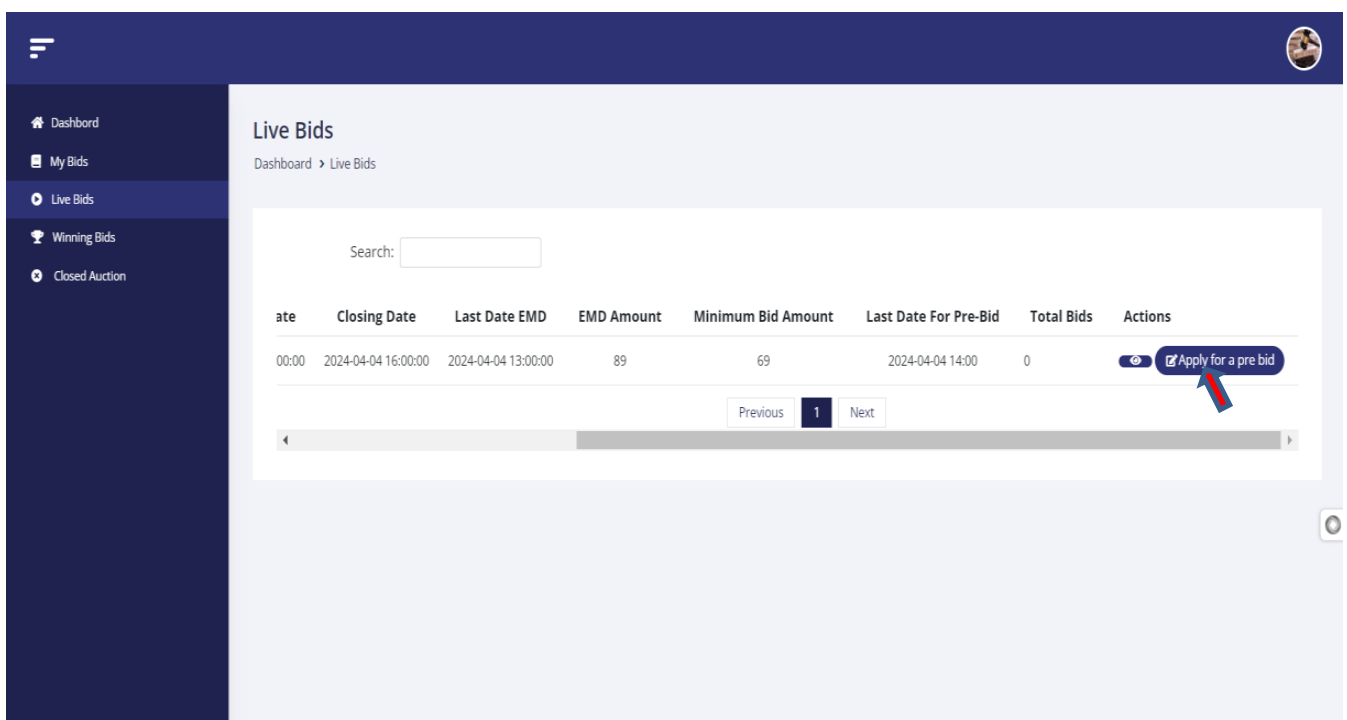
- Enter register Mobile Number, then clicked on send OTP button.

- Also, user will be able to reset his password by clicking on Forgot password?



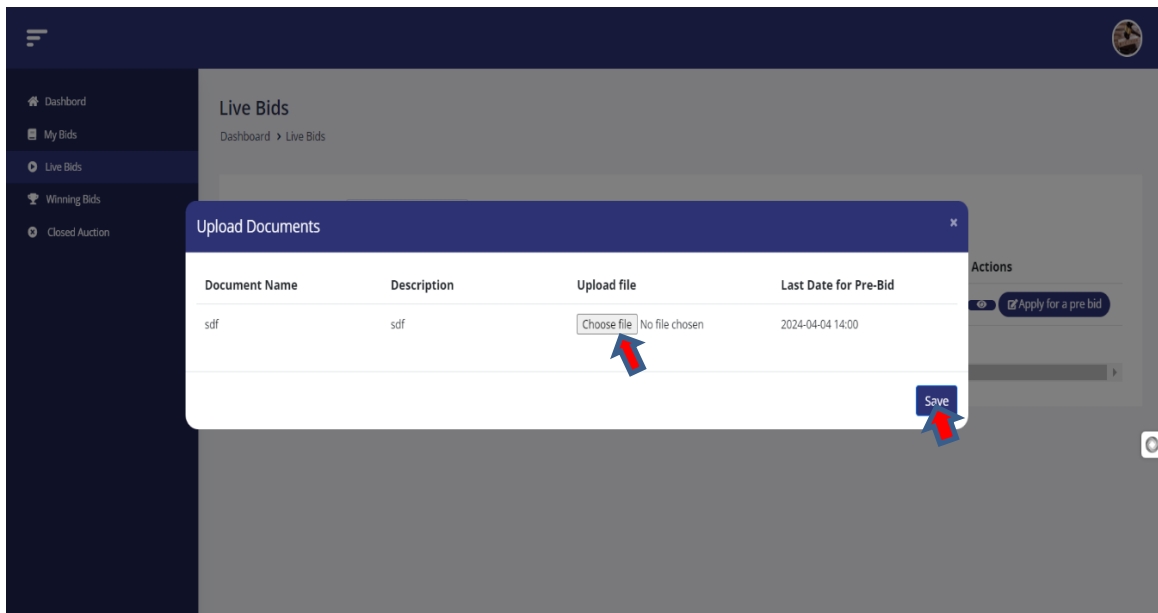
### 3.1 Live Bids (Vendor):

- User will be able to navigate to the "Live Bids" section available in the left-side navigation and view the live bids with the following details:
  - Auction ID with Title and Start date and End date, Category, and EMD Amount.
  - Firstly user will apply for Pre-Bid through "Apply for Pre-Bid" option.

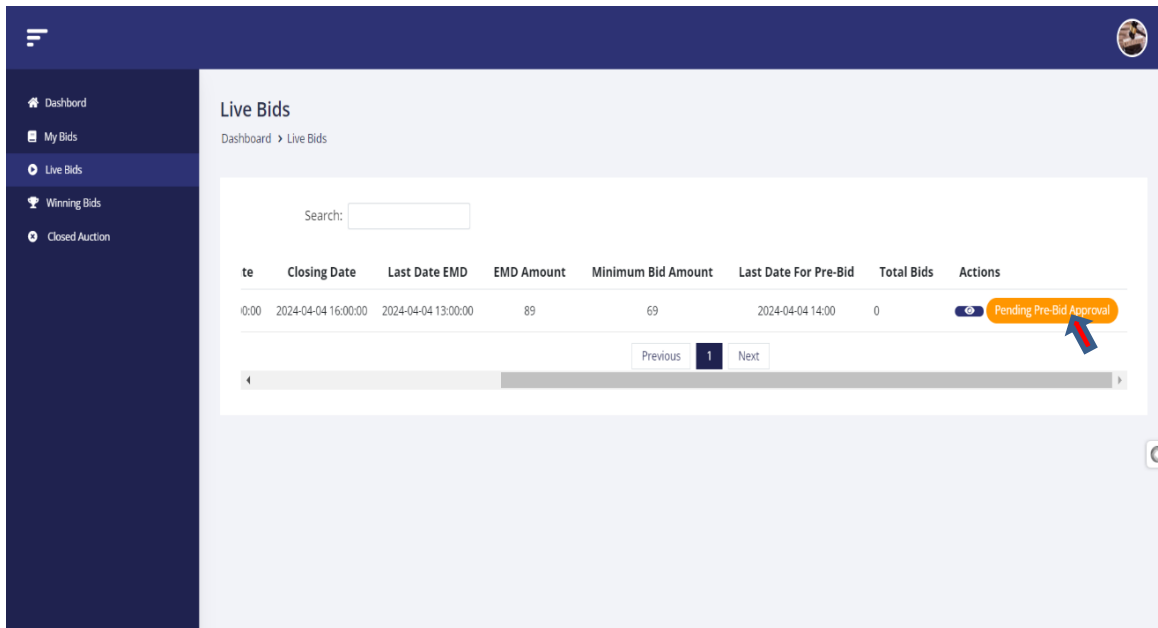




- After click on “Apply for Bid” vendor can upload file before ending the last date and time for Pre-Bid and then click Save button.



- After Uploaded file vendor can check the status of Bid i.e. “Pending Pre Bid Approval”. After getting maker approval status will change.



### 3.2 Applied pre bid approval (Admin Maker):

- User will be able to navigate to "Technical Approval" available in the left side of the navigation bar and view the details of technical approval in a data table with the following details:
  - Closing date, Opening date, Auction ID, Organization chain, Number of Bidders
  - Operation (View Auction)
- User will be able to search the data available in the data table with the help of the search box available in the header of the data table.

### 3.3 My Bids (Vendor):

- In this screen there is missing applied for at the place of Apply for pre bid only Apply for bid is considered. Then vendor apply for bid.

**My Bids**  
Dashboard > My Bids

Show  entries Search:

Sr.No.	Auction ID	Auction Name	Opening Date	Closing Date	Total Bids	Actions
1	AUC_GP_RAI PUR_102	Auction 09	2024-04-05 14:00:00	2024-04-05 21:00:00	3	
2	AUC_GP_BHARPUR_047	Testing auction 0123	2024-04-03 15:00:00	2024-04-03 15:58:00	1	
3	AUC_GP_BHARPUR_095	Testing Auction bugs	2024-04-05 14:00:00	2024-04-05 15:00:00	1	
4	AUC_GP_RAI PUR_008	Testing auction 001 new	2024-04-01 17:00:00	2024-04-01 18:00:00	1	
5	AUC_GP_BHARPUR_069	Testing Auction AM-004	2024-04-04 10:00:00	2024-04-04 11:00:00	3	
6	AUC_GP_BHARPUR_044	Auction testing AM	2024-04-03 15:00:00	2024-04-03 15:26:00	1	
7	AUC_GP_RAI PUR_034	Testing Auction --003	2024-04-03 11:00:00	2024-04-03 11:40:00	3	

- After Click on Action button vendor can view applied Bids.
- After Click on Bid Information vendor can view bid information.

Dashboard > Auction Details

[Export to PDF](#)

[Auction Details](#) [Bid Information](#)

**Auction ID:** AUC\_GP\_RAI PUR\_102

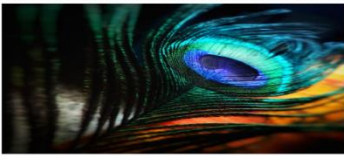
**Auction Name:** Auction 09

**Category:** Cattle-Fair

**Asset Name:** Cattle 1

**Assets Age:** 10

**Condition:** Good

**Feature Image:** 

### 3.4 Winning Bids (Vendor):

- Vendor winning their bids and pay in this screen there are lots of screen in this.
- After clicking on Winning bid vendor can show his winning bids with Auction name and Action status.
- After clicking on view details option vendor can view his winning bids details and
- After clicking on pay button vendor can pay the Auction amount to their relevant bids before the last date and time of final Bid payment.

**Winning Bids**  
Dashboard > Winning Bids

Search:

	Auction Name	Opening Date	Closing Date	Last Date of final Payment	Total Bids	Actions
008	Testing auction 001 new	2024-04-01 17:00:00	2024-04-01 18:00:00	2024-04-01 19:00:00	1	<a href="#">View Details</a> <a href="#">Winner</a> <a href="#">Pay</a>
012	Auction testing	2024-04-01 18:00:00	2024-05-02 23:00:00	2024-04-01 20:00:00	3	<a href="#">View Details</a> <a href="#">Winner</a> <a href="#">Paid</a>
.044	Auction testing AM	2024-04-03 15:00:00	2024-04-03 15:26:00	2024-04-03 17:00:00	1	<a href="#">View Details</a> <a href="#">Winner</a> <a href="#">Paid</a>
.047	Testing auction 0123	2024-04-03 15:00:00	2024-04-03 15:58:00	2024-04-03 18:00:00	1	<a href="#">View Details</a> <a href="#">Winner</a> <a href="#">Paid</a>
.095	Testing Auction bugs	2024-04-05 14:00:00	2024-04-05 15:00:00	2024-04-05 16:00:00	1	<a href="#">View Details</a> <a href="#">Winner</a> <a href="#">Paid</a>

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**HDFC Bank**

**User Manual for E-Auction**

**Austere Systems Private Limited**

**THANK YOU!!**

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